



### **Maintenance Staff (Seasonal Full-time, with year-round potential)**

**Position:** The Fort Ticonderoga Association (FTA) is seeking a responsible and enthusiastic Maintenance person to assist in the maintenance of our 2,000-acre historic campus in beautiful Ticonderoga, New York. Maintenance staff help maintain our facilities, landscape, and equipment, assist in the maintenance of the site, cleanliness of facilities, and support other departmental activities including events and all other Fort Ticonderoga programs as needed.

Maintenance staff must be reliable and accurate in all of their work, and must have technical skills and knowledge of various crafts such as carpentry, plumbing, electric and mechanics. Candidates must be enthusiastic, energetic, and have a positive attitude. A commitment to excellence is expected and an outstanding professional demeanor, energy level and work ethic is required. Maintenance staff report directly to the Maintenance Supervisor.

#### **Responsibilities:**

- Completes daily maintenance, landscape and facilities tasks as assigned
- Follow policies and procedures that provide safe, cost-effective, and essential services
- Ensure adherence to quality standards and health and safety regulations
- Conducts all repairs and maintenance of equipment, structures, and landscape as assigned
- Ensure compliance of historic integrity of landscape and structures
- Provide event support and support for other departments
- Completes tasks to ensure health and cleanliness of site and facilities
- Assist in capital and special projects as needed

#### **Requirements:**

- Technical knowledge of building systems (electrical, heating, plumbing, etc.)
- Able to follow direction concerning health and safety practices and regulations
- Physical strength to perform heavy physical tasks for extended periods
- High school diploma. Degree from a vocational school preferred
- Ability to perform several tasks simultaneously.
- Ability to work independently and as an effective team member
- Valid Driver's license is required

#### **Work Schedule:**

The normal working hours for this position are 40 hours per week. Weekends and some evenings may be required on a scheduled basis.

*Fort Ticonderoga is an Equal Employment Employer*

To apply, send letter of interest, 3 references, and application to [info@fort-ticonderoga.org](mailto:info@fort-ticonderoga.org), with subject "Maintenance Staff" or send to our physical address at The Fort Ticonderoga Association, P.O. Box 390, 30 Fort Ti Rd., Ticonderoga, NY 12883.

*April 2021*