



VICE PRESIDENT OF COLLECTIONS

Collections Department

Fort Ticonderoga is committed to an authentic and engaging visitor experience in all facets of its public programs and uses its landscape, structures, exhibits, and collections to educate its visitors about the site's remarkable history.

In support of this commitment to preserve and educate, the Vice President of Collections will direct all facets of collections management at the museum, including hiring, training, and managing a team who oversees the registration and movement of Fort Ticonderoga's collections, manages the archaeology program, maintains the collections online database, conducts collections inventories, facilitates collections access, participates in emergency preparedness plans, and manages collections storage areas. The Vice President of Collections will actively develop new collections management initiatives that support the departmental directive of Documentation, Preservation, and Access, and seek and secure financial support to advance those projects. As a leader in the organization and in the field, the Vice President of Collections is expected to strengthen existing and develop new partnerships that support the museum's strategic plan and mission. This position will work alongside other museum departments to present the collections in engaging and innovative ways and seek opportunities for collaboration wherever possible.

The Vice President of Collections will also oversee the exhibition fabrication program connecting collections management and curatorial exhibition development. In this role, they will ensure the best practices in collections management, administer exhibition development, collaborate cross-departmentally with curatorial, education, facilities, and public history, and strengthen pathways of accessibility both on-site in the museum and digital exhibitions.

The Vice President of Collections will support Fort Ticonderoga's curatorial, education, public history, horticulture, guest service, facilities, retail, marketing, and development programs as needed. Additionally, they will participate in short and long-term institutional strategic planning. The Vice President of Collections will develop and manage annual operating and capital budgets and a multi-year schedule of projects.

Knowledge, Skills and Ability:

Applicant must be enthusiastic, energetic, and have a passion to make Fort Ticonderoga's renowned collections accessible both internally and to the public. Candidate must possess a strong ability to multi-task, establish priorities, and maintain collections organization in a fast-

paced environment. A demonstrated background in museum theory and best practices, object handling, integrating technology and collections, and approaching collections access in dynamic ways required. The Vice President of Collections must have experience managing collections databases, administering exhibition development, and overseeing and supporting growing teams. A demonstrated experience of developing and securing federal, state, and local grant funding is required.

The Vice President of Collections must have excellent communication skills, both oral and written. The candidate will be expected to participate in all paperwork and correspondence related to museum collections management activities. The candidate must monitor the legal and ethical implications of the museum's collection, implement collection policies, work with the department to oversee object movement, including packing and shipping, and act as a courier as needed.

Applicant must have a background with object handling, and will work closely with the Curator and Collections Department in the handling of all manner of museum collections across all media types, weapons, art, textiles, paper, and decorative arts, including archaeological objects . . . Candidate should possess a knowledge of American military and social history and related material culture, particularly as associated with the 18th century.

The Vice President of Collections will be a key member of the museum's leadership team and is expected to accurately manage budgets, and interpret and uphold policies, rules, and procedures. Candidate must possess the ability to manage several tasks simultaneously, analyze and solve problems, and exercise tact and judgment in all situations. Initiative is required and the candidate must be able to work independently yet be an effective team member. Applicant must have a proven track record of developing and managing collections projects in an efficient and economical manner.

A commitment to excellence is expected and an outstanding professional demeanor, energy level and work ethic are required. They must be able to strategically support Fort Ticonderoga's mission and vision and help lead a positive, high-quality organization.

A Master's Degree in an appropriate field of study along with at least 7-10 years professional experience managing a collections management program and team preferred.

Work Schedule:

The normal working hours for this position will be determined and weekend, evening and holiday work will be required on a scheduled basis.

Fort Ticonderoga is an Equal Opportunity Employer. To apply send letter of interest and resume to Beth L. Hill, President & CEO, The Fort Ticonderoga Association at P.O. Box 390, 30 Fort Ti Rd., Ticonderoga, NY 12883 or e-mail bhill@fort-ticonderoga.org.

About Fort Ticonderoga

Welcoming visitors since 1909, Fort Ticonderoga is a major cultural destination, museum, historic site and center for learning, reaching a global audience through the Center for Digital History. As a multi-day destination and the premier place to learn more about America's military heritage, Fort Ticonderoga engages more than 75,000 visitors each year. Presenting vibrant programs, historic interpretation, boat cruises, tours, demonstrations, and exhibits, Fort Ticonderoga is open for daily visitation May through October and special programs during Winter Quarters, November through April.

Fort Ticonderoga's Mission:

Ticonderoga preserves, educates, and provokes active discussion about the past and its importance to present and future generations. We foster an on-going dialogue surrounding citizens, soldiers, and nations through America's military heritage.

Vision:

We aspire to enrich the human experience and strengthen citizenship by fostering critical thinking, historical literacy, and an appreciation of beauty.

Values:

Passion – Passion is at the heart of our organization; we energize, engage and inspire others, building strong positive relationships with everyone we serve.

Creativity – We instill innovation and imagination into our work; we proactively seek and respond to opportunity. We are adaptable and resilient in the face of challenges.

Excellence – We are driven to be leaders and experts in our respective fields, reflecting the highest level of competence and accuracy as positive contributors to the team.

Honesty – We embrace and share the process of inquiry and reflection, creating a sense of trust with our stakeholders.

Service – We are committed to being fully available and welcoming to all, serving as responsible and active stewards of our cultural and financial resources.

Current: 3/13/2024